

INNOVATIVE

ARTS ACADEMY

Board Meeting Minutes for Wednesday, October 19, 2022 at 6PM

Component	Agenda Items																																															
Opening Exercises	<ul style="list-style-type: none">• Call to Order: 6:00 PM• Notice of Meeting<ul style="list-style-type: none">◦ Proper notice was published in <i>The Morning Call</i> on Monday, July 18, 2022• Flag Salute• Roll Call																																															
	<table><tr><th>Administrative Member</th><th>Attendance</th></tr><tr><td>David Rank, President</td><td>Present</td></tr><tr><td>Dan Schmidt</td><td>Present</td></tr><tr><td>Robert Sirmans</td><td>Absent</td></tr><tr><td>Bob Susko</td><td>Present</td></tr><tr><td>Brian Taylor, General Counsel</td><td>Present</td></tr><tr><td>Bradley Schifko, CEO</td><td>Present</td></tr><tr><td>Tom Taylor, Accountant</td><td>By phone</td></tr></table>						Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans	Absent	Bob Susko	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone																										
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	Tom Taylor, Accountant	By phone																																														
Guests: Rocco Seiler, Erik Malmberg, Chris Fisher																																																
Old Business	Approval of board meeting minutes from September, 2022: <ul style="list-style-type: none">◦ Motion to approve: Bob Susko◦ Motion seconded by: Dave Rank<ul style="list-style-type: none">■ <i>Unanimously approved.</i>																																															
	Approval of September, 2022 financials: <ul style="list-style-type: none">◦ Motion to approve: Bob Susko◦ Motion seconded by: Dan Schmidt<ul style="list-style-type: none">■ <i>Unanimously approved.</i>																																															
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at: 6:05 PM																																															
Returned to Regular Session	Returned to Regular Session at: 6:17 PM																																															
Enrollment Update	<table><tr><th>Grade</th><th>Enrollment Week of 9/26/22</th><th>Enrollment Week of 10/3/22</th><th>Enrollment Week of 10/10/22</th><th>IEP by Grade ('22-'23)</th><th>ELL by Grade ('22-'23)</th></tr><tr><td>6</td><td>63</td><td>64</td><td>64</td><td>8</td><td>6</td></tr><tr><td>7</td><td>84</td><td>84</td><td>84</td><td>23</td><td>16</td></tr><tr><td>8</td><td>83</td><td>83</td><td>83</td><td>20</td><td>15</td></tr><tr><td>9</td><td>108</td><td>108</td><td>108</td><td>23</td><td>19</td></tr><tr><td>10</td><td>105</td><td>105</td><td>105</td><td>27</td><td>21</td></tr><tr><td>11</td><td>73</td><td>73</td><td>73</td><td>13</td><td>16</td></tr></table>						Grade	Enrollment Week of 9/26/22	Enrollment Week of 10/3/22	Enrollment Week of 10/10/22	IEP by Grade ('22-'23)	ELL by Grade ('22-'23)	6	63	64	64	8	6	7	84	84	84	23	16	8	83	83	83	20	15	9	108	108	108	23	19	10	105	105	105	27	21	11	73	73	73	13	16
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12	39	39	39	8	3
Totals	555	556	556	122	96

Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
 - Here is what has changed since the last Board Meeting:
 - Catasauqua Halloween Parade
 - Wednesday, October 19th
 - 6:30pm-8:30pm
 - IAACS Third Annual Trunk or Treat Event:
 - Wednesday, October 26th
 - 5:00pm - 6:30pm
 - Next IAA Enrollment Event is scheduled for:
 - TBD
- **Curriculum and Academics**
 - Here is what has changed since last Board meeting:
 - Seeking Board approval for proposed adjustment of academic calendar to reflect 4 asynchronous days - the Friday before the end of each quarter
 - Staff will still report - will check on students work throughout day as well as prep for end of quarter (report cards) and upcoming parent teacher conferences
 - Proposed dates: 10/28, 1/13, 3/24, 5/26
 - Seeking Board approval for revision made to the IAA Program of Studies approved by the IAA Board of Trustees approved in April.
 - Start of credit increase for graduation requirement delayed until next school year
 - [IAACS Program of Studies](#)
- **Federal Programs**
 - Here is what has changed since the last Board meeting:
 - [Federal Programs Spreadsheet](#)
- **Logistics / Operations / Technology**
 - Here is what has changed since the last Board meeting:
 - 108 Staff/Students tickets resolved
 - Collecting quotes for Macbook air and 3180 chromebook buybacks
 - ESSER III Chromebooks to get 10/11 Grade students chromebooks
 - [Replacement Chromebooks.pdf](#)
 - [Chromebook Cases.pdf](#)
 - ESSER III IPAD to get 3 mobile carts from 20 each to 30 each
 - [Apple ipad quote.pdf](#)
 - Know Be 4 Security Training from Title I Grants:
 - [Know be 4 training.pdf](#)
 - Quote from Keystone HVAC, Inc. for replacement parts for valves in boiler room / boiler room repairs.
 - Quote from Adam's Glass to replace interior gymnasium doors

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	<ul style="list-style-type: none"> ■ Quote from Keith's Lock and Door Service, LLC, to replace door locks/cylinders, on all internal and exterior doors. ■ Document detailing the IAACS Compensation Plan, including: Tuition Reimbursement, Referral Incentive, Retention Stipend, as well as Salary Schedule <ul style="list-style-type: none"> ● Human Resources <ul style="list-style-type: none"> ○ Here is what has changed since the last Board meeting: <ul style="list-style-type: none"> ■ Current vacancies we are looking to fill: <ul style="list-style-type: none"> ● ELL (1) ● HS ELA (1) ● Sp.Ed. (1) ● Mass Communications ■ New hires: <ul style="list-style-type: none"> ● Spanish ● SS ● Attendance (pending approval) ● Enrollment / Marketing (pending approval) ● 2022 CASD Charter Proposal <ul style="list-style-type: none"> ○ Here is what has changed since the last Board meeting: <ul style="list-style-type: none"> ■ On Tuesday, October 11, the Catasauqua Area School District School Board voted to renew the IAACS charter, by a 6-2 vote (1 Board member absent). ■ Marc Fisher and Brad Schifko were in attendance at the CASD School Board meeting and agreed to the CASD School Board recommendation for charter renewal on behalf of IAACS.
New Business	<ul style="list-style-type: none"> ● Motion to approve the addition of the position of Enrollment / Marketing to amend IAA budget: <ul style="list-style-type: none"> ○ Motion to approve: Bob Susko ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve the renewed IAACS Charter for the 2022 - 2024 approved by CASD School Board: <ul style="list-style-type: none"> ○ Motion to approve: Bob Susko ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to amend the agenda to approve IAACS Charter Renewal Proposal for 2022 - 2024 by CASD: <ul style="list-style-type: none"> ○ Motion to approve: Bob Susko ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve new employee contracts for the following employees: 202223927, 1457908, 78190 <ul style="list-style-type: none"> ○ Motion to approve: Bob Susko ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>

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- **Motion to approve the resignation of the following employee: 202223826:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Dave Rank
 - ***Unanimously approved.***
- **Motion to approve revised academic calendar to reflect 4 asynchronous days on the Friday's before the conclusion of each quarter:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Dave Rank
 - ***Unanimously approved.***
- **Motion to approve revision to the IAACS Program of Studies:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Dave Rank
 - ***Unanimously approved.***
- **Motion to approve the purchase of additional Chromebooks / Chromebook cases for 10/11th grade students:**
 - Motion to approve: Bob Susko
 - Motion seconded by: Dan Schmidt
 - ***Unanimously approved.***
- **Motion to approve the purchase of additional iPads for iPad carts:**
 - Motion to approve: Dan Schmidt
 - Motion Seconded by: Bob Susko
 - ***Unanimously approved.***
- **Motion to approve KnowBe4 Security Training:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Bob Susko
 - ***Unanimously approved.***
- **Motion to approve quote from Keystone HVAC, INC for replacement parts for boiler room repairs:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Dave Rank
 - ***Unanimously approved.***
- **Motion to approve quote from Adam's Glass for replacement of interior doors to the gymnasium:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Dave Rank
 - ***Unanimously approved.***
- **Motion to approve quote form Keith's Lock & Door for replacement locks on all interior / exterior doors:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Dave Rank
 - ***Unanimously approved.***
- **Motion to approve IAACS Tuition Reimbursement / Referral Incentive Plan:**
 - Motion to approve: Dan Schmidt
 - Motion seconded by: Bob Susko

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	<ul style="list-style-type: none">■ <i>Unanimously approved.</i>
Public Comment	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
Next Meeting	<ul style="list-style-type: none">• Wednesday, November 16, 2022, at 6:00 pm.
Adjourn	<ul style="list-style-type: none">• Approval to adjourn board meeting:<ul style="list-style-type: none">○ Motion to adjourn: Dan Schmidt○ Motion seconded by: Dave Rank<ul style="list-style-type: none">■ <i>Unanimously approved.</i>